



TRINITY CATHOLIC SCHOOLS



Board of Directors Meeting Minutes Wednesday, September 25, 2024 3:30 pm; Trinity Junior High & High School

Present: Melissa Eberts (1st Term – July 25), Brian Frank (1st Term – July 25), Msgr. Tom Richter, Fr. Robert Shea, Al Wald (1st Term – July 27), Fr. Justin Waltz, Fr. Brandon Wolf

Absent: Bishop David D. Kagan, Fr. Grant Dvorak, Jared Erie (2nd Term – July 27)

Others Present: Tina Johnson, Josh Kralicek, DeAnn Scheeler, Marya Skaare, Fr. Christian Smith, JoLyn Tessier, Nikki Tyrrell, Jessica Emter

1. Call to Order

Vice President Msgr. Richter called the meeting to order at 3:30 pm.

2. Prayer

Led by Fr. Robert Shea

3. Approval of Agenda and Minutes

3.1 Agenda of September 25, 2024

There will be no executive session.

MOTION BY: Fr. Robert Shea

SECONDED BY: Fr. Brandon Wolf

To approve agenda of September 25, 2024 as presented.

Motion carried unanimously

3.2 Minutes of August 28, 2024

MOTION BY: Mr. Brian Frank

SECONDED BY: Fr. Brandon Wolf

To approve minutes of August 28, 2024 as presented.

Motion carried unanimously

4. Presentations - None

5. Financial Reports

5.1 Budget Update & Financial Report through August – Mrs. Tina Johnson [action]

Mrs. Johnson presented the budget update and financial report through August.

MOTION BY: Fr. Justin Waltz

SECONDED BY: Mr. Brian Frank

To approve the budget update and August financial report as presented.

DISPOSITION: Motion carried unanimously

5.2 BOC Report – Mr. Jared Erie

Mr. Erie was not in attendance.

6. Old Business

6.1 ECC Phase II Update – Mrs. Marya Skaare

Mrs. Skaare listed a few items still left to complete, locker rooms should be done by the end of October. Gym seats in the PWAC are now available for sponsorship at \$250 each. The blessing/dedication of the new gym went very well.

7. New Business - None

8. Administration Reports (discussion)

- a. Office of Mission Advancement Report – Mrs. DeAnn Scheeler
- b. Chaplain's Report – Fr. Grant Dvorak
- c. Titan Tots Preschool Report – Mrs. Nikki Tyrrell
- d. Trinity Elementary East & West Principal's Report – Mrs. JoLyn Tessier
- e. Trinity Elementary North Principal's Report – Mr. Josh Kralicek
- f. Trinity Junior High & High School Principal's Report – Fr. Christian Smith

9. President's Report – Mrs. Marya Skaare

Mrs. Skaare stated the vacated lot resolution from last meeting is now at the recorder's office. We had a great start to the school year and spirit week/homecoming last week was a success. One of the two new buses should be fully wrapped soon, the second will wait to be wrapped until late spring. Marya will bring our school safety policy to the next Board meeting for review.

10. Next Meeting

Wednesday, October 30, 2024, 3:30 pm at Trinity Junior High & High School.

11. Adjournment and Closing Prayer

Meeting was adjourned at 3:57 pm. Msgr. Tom Richter led closing prayer.

12. Executive Session - None